

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: December 2, 2015

Call to order: The meeting was called to order by Chairman Mattson at 8:31 a.m. with the following members present: **Rodger Mattson, Mark Roesch, Dennis Schmidt, Chester Caine and Tom Nickel**

Also present: Russell Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary.

Public Forum: None

Minutes: A motion was made by Tom Nickel and seconded by Chester Caine to approve the minutes of the November 4, 2015 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:

Parking Lot Lights Administration Building to LED's: All seven lights were replaced with LED's with the cost being \$9,800 instead of the approved cost of \$4,500 for two. **A motion** was made by Tom Nickel and seconded by Dennis Schmidt to approve the additional cost. Motion carried.

Carry over Funds From 2015 to 2016 Budget: This will be discussed at the next meeting. Not enough information at this time for discussion.

Bids for Skid Loader and Attachments: Received bid from Farmers Implement in the amount of \$23,875.00 for a new 2016 model R135 Gehl unit. Received bid from Waupun Equipment in the amount of \$16,500.00 for a new 2015 model R135 Gehl unit. After discussion it was determined that the bid from Waupun Equipment for \$16,500.00 is in the best interest of the county. Dodge County will keep the attachments and tires and look at trading each year for \$1,000.00 for a new Gehl skid loader. Chester Caine stated that he wanted added that the dealer would include pick-up and delivery for any warranty service work to be covered by the dealer. Russ Freber stated he would check into this. **A motion** was made by Chester Caine and seconded by Mark Roesch to purchase the skid loader from Waupun Equipment for the cost of \$16,500.00 including trade. Motion carried.

Air Compressor Legal Services Building: Air Compressor needed to be replaced in order to run the HVAC. **A motion** was made by Mark Roesch and seconded by Tom Nickel to approve the purchase of the Air Compressor. Motion carried.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Air Balancing a couple issues have been found with the duct work in the penthouse and will be repaired. Contract with Pioneer Roofing is in the process of being done. May take a couple of weeks.

Henry Dodge Office Building

Gym Lights the gym lights at the Henry Dodge Office Building had two lights not functioning. It was determined to replace all nine with LED retrofit bulbs. The existing fixtures were reused. The existing bulbs were 400 watt each, the LED bulbs are only 100 watt each. This is a saving of 2700 watts of electricity. The cost for the nine LED bulbs were \$2,151.00.

Air Conditioner is still being installed with equipment ordered. Possible work to be completed sometime in January.

Legal Services Building

Heat Trace was installed on the East, South, and West side of the building do to the ice built up on the East side of the building. This will help with the built up of snow on the roof and in the gutters. Fire Alarm System zone card was replaced and zone card main board will need to be replaced. We may need to look at an upgrade of this system in the near future.

Evidence Shed

Building is constructed and is being insulated.

The next meeting is scheduled for Tuesday December 15, 2015 at 6:30 p.m. in Room 1A of the Dodge County Administration Building

Adjournment:

There being no further business to come before this committee, a motion was made by Dennis Schmidt and seconded by Chester Caine to adjourn the December 2, 2015 meeting at 9:30 a.m. Motion Carried.

Respectfully submitted,


Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.