

Finance Committee Special Meeting
Minutes of the October 1, 2015

Dodge County Finance Committee Chairman, Dave Frohling called the Finance Committee meeting to order at 3:00 p.m. on Thursday, October, 2015 in Room H & I – Auditorium of the Administration Building. Chairman Frohling took roll and the following members were present: Frohling, Schaefer, Adelmeyer, and Uttke. Gohr was excused.

Also present: County Board Chairman Russ Kottke, Supervisors MaryAnn Miller, Glenn Stousland, Harold Johnson, and Clem Hoelzel, Mielke, Brian Field, Jeff Hoffman, Marie Witzel, Sheila Drays, Alyssa Schultz, Janet Wimmer, Lifke and Watertown Daily Times reporter Becky Vosters.

Julie Kolp, Finance Director certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Russ Freber, Physical Facilities Director appeared to present Physical Facilities' 2016 proposed budget. According to Freber, a combination of completed 2015 Capital Projects, increased revenues and evaluation of service contracts costs aided in reductions of many of his Business Unit's (BU) levy needs. BU 1901 – Administration Building completed the HVAC upgrade and anticipates a decrease levy need of \$158,738. BU 1902 – Law Enforcement Center, (J-Pod) reduced the elevator service contract from full-service to fewer visits and the county responsible for parts. According to Freber, the county was responsible for obsolete parts under the full-time contract. Due to the age of the elevator, most of the parts were obsolete and the county was paying for them anyway. This reduction resulted in a decrease levy need of \$12,215. BU 1904 – Youth Building completed the parking area paving and overall levy need decreased \$8,188. BU 2901 – Courts completed the new AC installation and anticipated sewer and water are anticipated to decrease. Chiller pipe installation was also completed. Projected levy reduction as a result of both projects are estimated at \$55,450. BU 2902 – Jail is anticipated to have a \$5,473 reduction due to Courts' AC project. Courts and Jail share the same water meter and a portion of the billing/savings is allocated to Jail. BU 1905 – Henry Dodge Office Building and BU 1906 – Highway are projected to have levy reductions of \$41,030 and \$21,267 respectively. Henry Dodge Office Building savings are attributed to a combination of increased revenues from maintenance services for Human Services and Clearview. Changing elevator service contracts for the same reason as Law Enforcement also contributed to savings. Highway's increase revenue is a result of increased maintenance hours at the highway shop. BU 1911 – Maintenance Administration is strictly wages and benefits for the maintenance department and is anticipated to increase \$54,915. Contributing to this change is secretary status change from part-time to full-time and two lead mechanics getting on-call pay that was implemented in 2015. BU 2903 – Legal Services Building is projected to have a \$33,675 increase due to installation of a new AC for 911 and the server room.

Jeff Hoffman, UW – Extension Department Head and Marie Witzel, 4-H/Youth Development Agent appeared to present UW – Extension's 2016 proposed budget. According to Hoffman, UW – Extension's proposed 2016 budget is a \$7,349 levy reduction or 1.75%. BU 6801 – University Extension budget was reduced \$15,017 as a result of a vacated staff position reduction from full-time to 80% and a delayed start date of March 7, 2016. BU 6843 – Hazardous Waste Clean Sweep is projected to increase \$7,649 due to alternating years of running the program. There wasn't a program in 2015. BU 6871 – Fish and Game Projects will experience a \$20 levy increase. This is a grant matching program. BU 6861 – Dodge County Fair Association levy request of \$25,500 will remain the same as 2015 but Hoffman suggested this BU be moved to the County Board to help more supervisors become aware of the county fair support. UW's remaining BUs are non-lapsing and are \$0 levy. BU 6812 – Educational Programs, BU 6814 – Youth Programming, BU 6863 – Tractor Safety Course, BU 6864 – Multicultural Coalition, BU 6872 –

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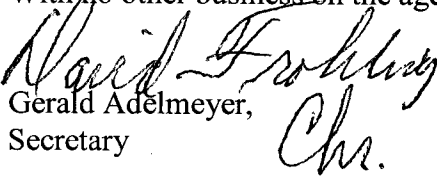
Soil and Forage Testing, and BU 6874 – Pesticide Applicator Training are supported by fees collected from participants or donations.

Janet Wimmer, Human Services and Health Director appeared to present Human Services and Health's 2016 proposed budget. Wimmer presented information based on Human Services and Health's five departments. They are Public Health (40), Clinical Services (48), Social Services (50), Aging (56) and Nutrition – Senior Dining (57). According to Wimmer, Human Services and Health's proposed levy request is \$291,695 over 2015's. Public Health is anticipated to have a levy decrease of \$46,513. This is resulting from not filling a 0.5 FTE vacant staff position in both Maternal Child Health (BU 4043) and CDC Breast and Cervical Cancer (BU 4048). Clinical Services estimates a \$536,192 increased mostly due to mental health needs in Mental Illness CBRF (4809), Mental Illness and Inpatient Institutions (BU 4812) and a youth placement in the Central Wisconsin Center (BU 4822 – DD CBRF). Social Services is projected to have a decrease levy need of \$196,757. This result's from using internal counseling services instead of contractual services (BU 5013 – Counseling Expense – Contractual), no longer providing Rapid Response Services (BU 5017), and incorporating economies of scale with new TAD/ATC program for Electronic Monitoring – Juveniles (BU 5019). Aging anticipates an overall levy reduction of \$7,029 from multiple minor reductions within its BUs. Nutrition – Senior Dining projects an overall levy increase of \$5,802 due to meal and dietary supply cost increases.

Brian Field, Highway Commissioner appeared to present Highway's 2016 proposed budget. According to Field, Highway's proposed 2016 tax levy is \$100,751 less than 2015's. BU 3241 – Machine Operations is projected to reduce \$101,500 in fuel costs based on current fuel prices. Field provided committee members with an itemized proposed capital equipment purchase list for BU 3281 – Capital Asset Acquisition. Field explained to committee members the annual exchange program with little or no monthly costs currently used for replacement of some highway equipment. Benefits of this program has reduced replacement costs and enables highway equipment to be up-to-date. BU 3311 – CTHS Maintenance is estimating a \$296,925 reduction of levy due to more chip sealing (preservation) of good pavement and less thin overlays of failed payments. BU 3312 – Snow and Ice is slightly decreased and BU 3313 – CTHS Road Construction is significantly decreased because of project completion. BU 3314 – County Bridges is increased \$464,109 because of an experimental Federal Grant bridge project that the county is entering into. This program, if successful, will allow quicker replacement for lower costs of smaller span bridges throughout the state. BU 3321 – STH Maintenance is anticipated to increase \$189,033. It's speculated to be a performance based maintenance program offered by the State with potential reimbursement to the county. Field concluded with two funded Utility II/Truck Driver positions added for 2016's budget to help with increased state maintenance needs as well as work on the county highway system.

Next regular meeting is scheduled for Tuesday, October 13, 2015 at 8:30 a.m. in Room H & I - Auditorium on the 1st floor of the Dodge County Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 4:29 p.m.


Gerald Adelmeyer,
Secretary