

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: August 5, 2015

Call to order: The meeting was called to order by Chairman Mattson at 8:30 a.m. with the following members present: **Rodger Mattson, Mark Roesch, Dennis Schmidt; Chester Caine and Tom Nickel**

Also present: Russell Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Scott Smith, Chief Deputy

Public Forum: None

Minutes: A motion was made by Chester Caine and seconded by Tom Nickel to approve the minutes of the July 8, 2015 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

Consider, Discuss and Take Action:

Scott Smith to update us on the Building for Vehicle & Evidence Storage: Scott Smith, Chief Deputy for Dodge County presented a resolution from the Law Enforcement Committee for the project for an Evidence Building to be located at the impound lot in Juneau. The building is being designed to allow for future expansion and improvements in order to stay within the initial budgeted amount. Bids for the project are Morton Buildings Incorporated; \$175,556.00 and Jack Walters & Sons Corp.; \$144,966.

A motion was made by Tom Nickel and seconded by Dennis Schmidt to support the Law Enforcement Committee selection of Jack Walters & Sons Corp. bid of \$144,966 to construct the Vehicle and Evidence Storage Building. Motion Carried.

Youth Building at the Fairgrounds: The doors are in need of repair and new locks at the Youth Building. Approximately 80 man hours were spent painting and patching doors. We have received a quote of approximately \$21,000.00 to replace all the doors and frames. We can salvage some of the frames and reduce the cost to about \$14,000.00. The lighting needs to be replaced in the building which is approximately \$3-5,000.00 for fixtures and up to \$10,000.00 including installation. We could save some funds if maintenance did the installation.

Award Bid to the contractor for the Henry Dodge Office Building Chiller Project:

Daikin Air Conditioning Unit has been purchased for the Henry Dodge Office Building. Delivery is expected on August 24. Bids have been received for installation of this unit. Johnson Controls, Inc.; \$145,200.00, Sure-fire, Inc.; \$165,255.000, Mannenback Mechanical, LLC; \$189,645, Mared Mechanical Contractors Corporation; \$228,175. **A motion** was made by Dennis Schmidt and seconded by Mark Roesch to hire Johnson Controls, Inc. for the installation of this unit. Motion Carried.

9:15 AM Rodger Mattson was excused from the meeting. Chester Caine continued the meeting as the Chairman.

Room use at the Administration Building/Courthouse: An exercise group has been using the Auditorium for exercise classes. This class was part of a grant with UW Extension but now it is a private group with a paid instructor. **A motion** was made by Dennis Schmidt and seconded by Chester Caine to discontinue use of this room for the exercise class as it is no longer a Government sponsored program. Motion Carried.

Restorative Justice currently has an office in the Corporation Counsel Suite it was discussed that this may not be a proper location for this office. Russ and Phil are researching and trying to find an alternate location.

Dodge County Cemetery Items: Funding for this project will be added to the upcoming budget. The memorial will be constructed first and then the headstones will be replaced with markers that can be set into the ground. This would be a long term solution for the care of this site.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Update of Administration Building Roof Project Facility Engineering is contracted to write up specifications for bids. The goal is to get bids out in September for budgeting purposes for 2016. The project is expected to be about \$300,000.00 and is to be paid from the sales tax.

*The Air Vapor Project is complete but there are 14 windows on the East side that need to be repaired. We have a quote for \$24,900.00 from Maas Brothers Construction with an additional cost of \$2,250.00 if work needs to be completed on second shift. **A motion** was made by Tom Nickel and seconded by Dennis Schmidt to except the proposal from Mass Brothers Construction excluding second shift additional cost. Motion Carried.*

Parking Lot Resurfacing has been started by the Highway this week with storm sewer repairs.

Update on the Administrative Secretary position. Barbara Brooks was hired and will start on August 13, 2015. Barbara Brooks was formerly a Receptionist at Clearview.

Jail

Water Heater Project is continuing. Check valves are nearly done. The labor was done in house and saved the County approximately \$40,000.00. There still remains an issue with slugs of cold water affecting shower water temperatures. Heat Timer Corp. and Hot Water Products Companies are discussing a resolution to this problem. This should be at no cost to Dodge County.

Upgrade of Security Electronics at the Courthouse/Jail was discussed of this project being done in two phrases or in one phrase. The committee thought a one phrase approach to the project would be more advantageous.


Russ Freber stated that the six month budget review looks good at this point.

The next meeting is scheduled for Wednesday September 2, 2015 at 8:30 a.m. in Room 1A of the Administration Building

Adjournment:

There being no further business to come before this committee, a motion was made by Tom Nickel and seconded by Mark Roesch to adjourn the August 5, 2015 meeting at 10:01 a.m. Motion Carried.

Respectfully submitted,



Dennis Schmidt, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.