

## LAND INFORMATION COMMITTEE MEETING

June 12, 2015

Members Present: Larry Bischoff, Ed Nelson, Larry Schraufnagel, Wayne Uttke  
Also Present: Joyce Fiacco, Sgt. Dennis Walston  
Excused: Harold Johnson, Chris Planasch

The Dodge County Land Information Committee meeting was called to order by Vice-Chairman Larry Bischoff at 8:35 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Schraufnagel motioned, second by Uttke to approve minutes from the May 08, 2015 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Sgt. Dennis Walston, Dodge County Sheriff's Office, Patrol Division, Crash Investigation Team (CIT), gave a presentation on how the CIT uses the Leica Robotic Total Station (RTS) purchased with WI Land Information Program (WLIP) funds in 2014 to support crash and crime scene investigations. He showed how the equipment was used, how it compliments data collection from other supporting technologies to reconstruct crashes, and how it has improved efficiency and saved resources (time and monetary) not only for his team but for arson and homicide investigations, all with collateral savings in the courts. He highlighted how Dodge County trains with Fond du Lac, Jefferson and Winnebago Counties and of Dodge County's close relationship with the NHTSA crash test facility in Milwaukee County. The Committee thanked Sgt. Walston for his time and the informative presentation.

Fiacco presented the Register of Deeds Revenue Report including the Fee Summary Comparisons from the previous month/last 3 years and a Summary of Fees collected so far in 2015 which reports amounts returned to the State and amounts retained by the County in various revenue accounts. Planasch noted that overall revenues were up in May. She reported the number of real estate documents recorded in May (1177) was up 17 from the previous month; up from 992 in 2014; and down from 1498 recorded in May 2013. No committee action was required.

Fiacco presented the Register of Deeds Activity Report and stated that Planasch had invited the committee to contact her with any specific questions they might have on the reports. Staff continues to index legal descriptions from documents recorded from March 17, 1999 back to April 1, 1987 in order to complete the index for these documents. Currently, only grantor/grantees have been indexed. So far, records have been indexed from March 16, 1999 to January 28, 1999. The imaging index for paper documents from 1877 to 1974 is being verified, with the most recent completion being Volume 448 back to Volume 307. To date, 35 volumes have been imported into LandLink (Volumes 600 to 635). Final cleanup of incomplete records continues as time permits to finish the project to compare birth records to the index (1877-1883). Imaging of birth records is complete from current records back to December 1975 and those between November 1946 and end of July 1964. Removal of confidential information from the birth (records from August 1964 to December 1975) and marriage records (records from 1967 to 1977) continues. Staff is keeping up with new recordings with each having a project to work on as time permits. There are 12 subscriptions (no increase), 142 (increase of 1) escrow accounts, and 2152 self-registered accounts in LandShark. No committee action was required.

Fiacco presented the May Revenue Report for the Land Resources and Parks, Land Information Division business units. No committee action was required.

Fiacco presented a coordinated 2016-2020 Capital Improvement Program request for the Land Information Division of the Land Resources and Parks Department. The request includes acquisition of updated high resolution countywide digital orthophotography as part of a scheduled 5-year update cycle and an associated 2017 update of LiDAR (elevation) data as part of a scheduled 10-year update cycle. Acquisition of both data sets during the same flying season improves the accuracy and effectiveness of both products. No committee action was required.

Fiacco informed the committee that a replacement had been purchased for the failed large-format plotter used primarily by Survey and Mapping staff. She reported that only \$4,302 of the approved \$5,500 not-to-exceed amount was expended due to promotional pricing on the selected model (HP Z5400 PS 44") which reduced the purchase price by \$2,500. The equipment was purchased from MasterGraphics. No committee action was required.

Fiacco provided oral status reports on Land Information Division projects:

- GIS Data Component in support of DCSO with New World Systems (NWS). Continued participation in weekly meetings between DCSO, IT, LRP and NWS to resolve issues;
- Reported that Martha Wells and Sara Yurman, Spatial Focus, were on-site June 9-11 to interview staff and confirm user needs for development of Master Address Repository (MAR);
- Assessment/Tax program upgrade - Land Information Management System (LIMS). Continued participation in bi-weekly meetings between County staff and vendor (GCS); preliminary conversion and initial testing of assessment and tax data; training was underway for property assessment and treasurer applications as part of the data testing.

Fiacco provided an oral report on the May 21, 2015 Land Information Council meeting with the Peter Herreid, Wisconsin Land Information Program (WLIP) Grant Administrator. She distributed draft minutes of that meeting and reviewed highlights. Herreid had presented a status report on the WLIP and reviewed the impact of Act 20 including the Department of Administration (DOA) having been charged with development of a plan for, local data aggregation and production of a value added statewide parcel map, coordination of the effort between counties supplying their parcel data and the state, and provisional support of additional funding to assist counties in providing data to develop and maintain a statewide parcel map. Herreid commended Dodge County

Fiacco presented the Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. Highlights included the following: resignation of Survey and Mapping Specialist June 9<sup>th</sup>, hiring of imaging intern, report from June 4<sup>th</sup> Land Information Officer's Network (LION) meeting, participation in Child Abduction Response Team (CART) training, and potential change in budgeting from business unit level to department level. No committee action was required.

Uttke motioned, second by Schraufnagel to adjourn the meeting. Motion carried and the meeting was adjourned at 10:17 A.M. The next regular meeting will be Friday, July 10, 2015 at 8:30 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,

  
Larry Schraufnagel, LIC Secretary

LS: jjf

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**