

Your Case Number is _____.

Make note of this case number in your detailed history folder and reference it when you have contact with any business or law enforcement agency concerning this report. Depending on the location (jurisdiction) of where the crime occurred, (goods or services obtained or delivered), an investigator may or may not be assigned to this case.

If the crime occurred in our jurisdiction and there are workable leads, such as witnesses and suspect information, an investigator will be assigned to the case. Unfortunately, not all cases will be assigned to an investigator because there are no significant leads to identify the suspect. Call the Dodge County Sheriff's Department at (920)386-3726 to find out if an investigator has been assigned to your case. Make note of the investigator's name and phone number in the space provided below.

If the crime occurred outside of our jurisdiction, a copy of the crime report will be forwarded to the appropriate law enforcement agency for further investigation.

Dodge County
Investigator: _____

Phone #: _____

Notes: _____

Dodge County Sheriff's Department
124 West Street
Juneau, WI 53039
(920)386-3726

DODGE COUNTY CASE # _____

IDENTITY THEFT

A Quick Reference Guide



Dodge County Sheriff's Department

943.201: Unauthorized use of an individual's personal identifying information or documents.

(2) Whoever, for any of the following purposes, intentionally uses, attempts to use, or possesses with intent to use any personal identifying information or personal identification document of an individual, including a deceased individual, without the authorization or consent of the individual and by representing that he or she is the individual, that he or she is acting with the authorization or consent of the individual, or that the information or document belongs to him or her is guilty of a Class H felony.

- (a) To obtain credit, money, goods, services, employment, or any other thing of value or benefit.
- (b) To avoid civil or criminal process or penalty.
- (c) To harm the reputation, property, person, or estate of the individual.



What is Identity Theft?

Identity theft involves acquiring key pieces of someone's identifying information such as name, address, date of birth, social security number and mother's maiden name, in order to impersonate them. This information enables the identity thief to commit numerous forms of fraud which include, but are not limited to, taking over the victim's financial accounts, opening new bank accounts, purchasing automobiles, applying for loans, credit cards and social security benefits, renting apartments and establishing services with utility and phone companies.

What to do if you become a victim:

- Set up a folder to keep a detailed history of this crime.
- Keep a log of all your contacts and make copies of all documents.
- Contact all creditors, by phone and in writing to inform them of the problem.
- Notify the US Postal Inspector if your mail has been stolen or tampered with:
 - US Postal Inspection Service (See phone listing under *Federal Government*)
 - US Postal Inspection Service – Local post office (See phone listing under *Federal Government*).
 - www.usps.gov/websites/depart/inspect
- Contact the Federal Trade Commission to report the problem:
 - www.ftc.gov – The FTC is the federal clearinghouse for complaints by victims of identity theft. The FTC helps victims by providing information to help resolve financial and other problems that could result from identity theft. Their hotline telephone number is: 1-877-IDTHEFT (438-4338).

- Contact all creditors, by phone and in writing to inform them of the problem.

Sample "Courtesy Notice"

(Date)

Dear (Creditor Name/Collection Agency Name):

On (Date), I received your letter demanding payment of (\$\$ amount). I did not open this account and incur this unpaid balance. Someone, other than myself, wrongfully used my personal information to obtain a line of credit/service. Your company extended a line of credit/services to someone, other than myself.

You are hereby notified that on (Date), I filed an identity theft report with the Dodge County Sheriff's Department. The case # is (____-____), a copy of which can be obtained by contacting the Dodge County Sheriff's Department Records Section at (920)386-3726.

Closing,

(Your name and address)

- Call each of the three credit bureaus' fraud units to report identity theft. Ask to have a "Fraud Alert/Victim Impact" statement placed in your credit file asking that creditors call you before opening any new accounts.
- Request that a copy of your credit report be sent to you.

Credit Bureau Information

Equifax

PO Box 74021, Atlanta, Georgia 30374-0241

- To order your report call 1-800-685-1111
- To report fraud, call 1-800-525-6285

Experian

PO Box 949, Allen, Texas 75013-0949

- To order your report call 1-888-397-3742
- To report fraud, call 1-888-397-3742

Trans Union

PO Box 390, Springfield, Pennsylvania 19064-0390

- To order your report call 1-800-916-8800
- To report fraud, call 1-800-680-7289

- Alert your banks to flag your accounts and contact you to confirm any unusual activity. Request a change of PIN and a new password.
- If you have any checks stolen or bank accounts set up fraudulently, report it to the following companies:
 - National Check Fraud Service (843)573-2143
 - SCAN (800)262-7771
 - TeleCheck (800)710-9898 or 927-0188
 - CheckRite (800)766-2748
 - CrossCheck (707)586-0551
 - Equifax Check Systems (800)437-5120
 - International Check Services (800)526-5380
- Contact the Social Security Administration's Fraud Hotline at 1-800-269-0271.
- Contact the state office of the Department of Motor Vehicles to see if another license was issued in your name. If so, request a new license number and fill out the DMV's complaint form to begin the fraud investigation process.
- Obtain description of suspect (if known).
- Obtain witness information:
 - Persons who accept applications
 - Salespeople
 - Apartment Managers
 - Employers
- Evidence: Gather all documents and supply them to the Dodge County Sheriff's Department at the time of the initial report or supplemental report.
- What is the financial loss to you? Attach all supporting documentation.