

## **MINUTES OF THE COURTHOUSE SECURITY MEETING OF FEBRUARY 6, 2015**

### **Call to Order**

The Courthouse Security Committee was called to order on February 6, 2015 at 9:28 am by Judge Storck.

### **Roll Call**

Members in attendance were Judge Storck, Judge Sciascia, Lynn Hron, James Ketchem, Kurt Klomberg, Russ Kottke, Greg Vollan, Mary Ann Miller, Scott Smith, Dale Schmidt, John Nehls, and Mark Jeranek.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

Motion to add Judge Sciascia to the roll call from the minutes of November 4, 2014 then approve the minutes with the addition, 2<sup>nd</sup> by Ketchem, Motion Carried.

### **Court Security Threat and Incident Report**

New Threat form distributed. Judge Sciascia suggests that there be another courthouse security training for staff of the building. At the next Security Committee meeting we will look at possible training dates.

### **Discussion to Prioritize Security Upgrades**

Judge Storck explains the Security Assessment and proposed upgrades. Recommendations will be gone through one at a time.

1. One access for all employees and the public. After discussion it was decided that this will not be considered except to train employees on the use of available separate entrances. Sheriff Schmidt offers that he has made the decision not to continue the attorney policy whereby attorney's could by pass the security station after having been approved and explains his decision to the committee.
2. Install tailgating devices. Judge Sciascia feels this should be considered for the back of the courtrooms but not for the back door of the courthouse building. The committee agreed and decided not to consider this for the back door of the courthouse but possibly for courtrooms.
3. Public screening area equipped with one-way turnstiles. The estimated cost would be \$10,000.00. There was discussion in favor of the idea but concern about the cost. Discussion was also held regarding the ability of law enforcement to pass through the

turnstiles. The committee is in favor of this recommendation but wants to explore different cost options.

4. Vehicle gate for separation of public and judicial parking. After discussion it was decided that this will not be considered.
5. Equip bailiff stations with monitors for remote surveillance. The estimated cost would be \$30,000.00 for the 5 courtrooms. The current bailiff practice is explained to the committee. Judge Sciascia suggests an option be to only put a unit in the Branch 5 courtroom. Sheriff Schmidt explains that Ruth Otto from IT has started looking at a video system like this for the jail. Discussion was held regarding options to explore with the cost per courtroom being an issue. The committee is in favor of this recommendation with further exploration.
6. Equip Family Court Counseling with glass transaction windows. The estimated cost would be \$10,000.00. The use of the FCC office and how often customers are in the office along with discussion regarding the Public Defender's access held. It was decided that this will not be considered at this time.
7. Upgrades to existing door control system at the Security Station. The estimated cost would be \$110,000.00. This goes along with the jail upgrade and is necessary to upgrade the equipment originally installed. The committee is in favor of this recommendation with the intent to look at these items being spread out over a period of years for budget purposes.
8. Expand the existing card access system. The estimated cost is \$3,000.00. Areas which are being considered for card readers include the 3<sup>rd</sup> floor rear entry to the District Attorney's Office, the back door to the Family Court Office, and door #1091 just inside the back door of the building (break room door).
9. Expanding existing duress alarm system. Discussion as to locations with the possibility of being in a cubicle in the back of the District Attorney's Office.
10. Emergency Mass Notification System. The estimated cost would be \$150,000.00. Sheriff Schmidt offers that Emergency Government is looking at how this can be addressed in county buildings. The committee will not consider this with the possibility of deferring it to Emergency Government.
11. Upgrade to existing video surveillance cameras/additional cameras. Existing cameras are discussed with the agreement that they are not as clear as they should be. Possible locations are discussed. The committee is in favor of this recommendation for the courtrooms, back hallway, and parking lot.
12. Locking courtrooms – card readers on courtroom doors and card readers on the judicial suite doors. Judge Sciascia is against card readers being on the judicial suite doors only, he strongly feels the courtroom doors should be controlled. Judge Storck advises that fire emergency doors need to also be considered. The committee is in favor of exploring both options.

### **New Business**

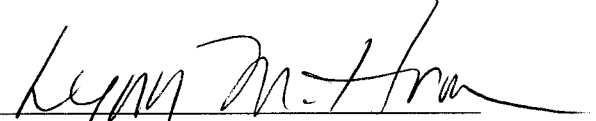
Discussion was held regarding bullet proof glass in the District Attorney Office suite. Additionally it was discussed that a remote lock to the front doors of the Clerk of Courts Office may be looked at.

**Next Meeting**

The next Security Committee meeting date and time will be determined after information from Mead & Hunt is received.



Judge John Storck



Lynn Iron, Secretary

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.