



COPY DIVISION OF PUBLIC HEALTH

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State of Wisconsin

Department of Health Services

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dhs.wisconsin.gov

RECEIVED

MAR 16 2015

DODGE COUNTY HUMAN SERVICES
& HEALTH DEPARTMENT

Scott Walker
Governor

Kitty Rhoades
Secretary

March 12, 2015

Glenn Stousland
Human Services & Health Board Chair
220 Starkweather Dr.
Beaver Dam, WI 53916

Dear Mr. Stousland:

The Department of Health Services (DHS) congratulates the Dodge County Human Services and Health Department for demonstrating the infrastructure and program capacity to be certified as a Level II Health Department. As authorized by state statute and defined in Administrative Rule DHS Chapter 140.07, the department shall direct a process to determine compliance with state statutes and establish the level of services being provided. The Dodge County Human Services and Health Department presented to DHS evidence of providing seven programs or services which address at least five focus areas identified in the state health plan: *Healthiest Wisconsin 2020: Everyone Living Better, Longer*. Formulas used by DHS to distribute grant funds provide for additional funds to Level II Health Departments.

I am happy to report the Dodge County Human Services and Health Department provided all services required by statute and rule. Tools used by DHS to gather evidence of statute and rule compliance and identify strengths of the health department are available from your local health officer or Division of Public Health (DPH) Regional Director.

I want to acknowledge the work of the Dodge County Human Services and Health Department staff. Jody Langfeldt, health officer, did an excellent job of providing quality evidence of meeting statutes and rules. I also appreciate the support of the Dodge County Human Services and Board of Health for maintaining a strong public health department. I am sure that with ongoing support, the Dodge County Human Services and Health Department will continue to protect and promote the health of the people in your jurisdiction.

Sincerely,

Karen McKeown, RN, MSN
State Health Officer and Administrator

- c: Jody Langfeldt, RN, Health Officer
- Russell Kottke, County Board Chair
- David Pluymers, DPH Southern Regional Director
- Cynthia Virnig, DPH OPPA Office Manager

ADRC CALL STATISTICS REPORT 2015	January	February	Total	Average 2015	Average 2014
ADRC Recorded Contacts	461	399	860	430	522
ADRC Activities					
01 Provided Information & Assistance	397	347	744	372	458
02 Provided options counseling	34	30	64	32	24
03 Provided follow-up	4	1	5	3	2
04 Administered Long-Term Care Functional Screen	6	15	21	11	19
05 Referred to Economic support	36	22	58	29	31
06 Provided assistance with Medicaid application process	2	5	7	4	13
07 Referred for Financial-Related needs other than economic support	8	3	11	6	11
08 Referred for Private Pay Service Options	10	3	13	7	11
09 Provided brief or short-term services or service coordination	1	4	5	3	1
10 Provided youth transition support	6	9	15	8	4
11 Provided enrollment consultation	16	15	31	16	15
12 Provided disenrollment consultation	8	5	13	7	2
13 Provided assistance/referral for health promotion or information	0	0	-	-	2
14 Referred for Mental Health Services	2	0	2	1	2
15 Referred for substance use services	0	0	-	-	0
TOTAL ACTIVITIES FOR 2015	530	459	989	495	593
TOTAL ACTIVITIES FOR 2014	551	507	7,121		
ADRC Consumers by Age					
Age 1 - 17 (category no longer included in state database)	0%	0%			
Age 18 - 59	33%	23%			
Age 60 and Over	67%	77%			
ADRC Consumers by Target Group					
01-Developmental Disability	6%	6%			
02-Elderly	49%	54%			
03-Mental Health	11%	10%			
04-Physical Disability	20%	17%			
05-Substance use/AODA	1%	0%			
06-Unknown	13%	13%			

ADRC CALL STATISTICS REPORT 2014	January	February	Total	Average 2014		
ADRC Recorded Contacts	477	447	6,263	522		
ADRC Activities						
01 Provided Information & Assistance	429	405	5,491	458		
02 Provided options counseling	24	19	282	24		
03 Provided follow-up	4	2	28	2		
04 Administered Long-Term Care Functional Screen	16	17	222	19		
05 Referred to Economic support	21	20	371	31		
06 Provided assistance with Medicaid application process	8	8	158	13		
07 Referred for Financial-Related needs other than economic support	16	6	131	11		
08 Referred for Private Pay Service Options	12	14	128	11		
09 Provided brief or short-term services or service coordination	0	1	12	1		
10 Provided youth transition support	1	1	43	4		
11 Provided enrollment consultation	16	11	183	15		
12 Provided disenrollment consultation	3	2	23	2		
13 Provided assistance/referral for health promotion or information	0	0	21	2		
14 Referred for Mental Health Services	1	1	26	2		
15 Referred for substance use services	0	0	2	0		
TOTAL ACTIVITIES FOR 2014	551	507	7,121	593		
ADRC Consumers by Age						
Age 1 - 17 (category no longer included in state database)	0%	0%				
Age 18 - 59	29%	26%				
Age 60 and Over	71%	74%				
ADRC Consumers by Target Group						
01-Developmental Disability	6%	7%				
02-Elderly	49%	50%				
03-Mental Health	11%	8%				
04-Physical Disability	18%	18%				
05-Substance use/AODA	0%	0%				
06-Unknown	16%	17%				

DINING CENTER COMMENTS

February 2015

February	3	Hustisford	The carrots were mush and the cookies were small!
	4	Beaver Dam	The corn seemed tough.
	5	Beaver Dam	The Birthday Cake was very good!
	5	Randolph	The Birthday Cake was very moist and was a nice size!
	9	Bay Shore	Everybody said the meal was good.
	9	Hustisford	The Pepper Steak was greasy.
	9	Randolph	The people at this site love this meal!
	11	Randolph	The Cranberry Glazed Pork Cutlet was very tender. The carrots seemed undercooked.
	12	Bay Shore	The Liver and Onions was enjoyed by all!
	12	Randolph	They love Liver and Onions!
	16	Randolph	The Salisbury Steak was delicious but portions were small.
	18	Randolph	The Salmon Loaf was perfect and had a lot of gravy!
	19	Randolph	The Sweet Potatoes were a little dry and edges were burned.
	23	Bay Shore	The Chicken Breast meal was so good!
	23	Randolph	The Chicken Breast was tender and the California Blend Vegetables were NOT mushy!
	26	Lowell	The Meatballs in Honey were very good!
	27	Hustisford	The Macaroni & Cheese was a little on the dry side.
	27	Randolph	The Macaroni & Cheese was rather bland.

2015 DONATION AVERAGES

Last Yr's	CONGREGATE DONATIONS												2015 Average	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Bay Shore	2.06	1.59	2.31											1.95
Beaver Dam Sr Center	2.51	2.07	2.12											2.10
Fox Lake	2.81	3.04	4.40											3.72
Horicon	3.31	4.55	6.29											5.42
Hustisford	2.00	2.63	1.73											2.18
Juneau	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lomira	2.29	2.11	1.82											1.97
Lowell	3.14	3.20	3.44											3.32
Mayville	3.28	3.76	3.64											3.70
Randolph	2.75	3.44	2.20											2.82
Watertown	2.11	1.66	2.00											1.83
Avg's	2.41	2.23	2.41											2.32
	-0.18	0.00												-0.09

Last Yr's	HOME DELIVERY DONATIONS												2015 Average	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Bay Shore	3.12	2.00	1.30											1.65
Beaver Dam Sr Center	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fox Lake	2.56	2.61	7.39											5.00
Horicon	3.57	2.65	3.36											3.01
Hustisford	2.57	2.32	1.38											1.85
Juneau	2.60	3.40	2.20											2.80
Lomira	3.46	2.52	2.32											2.42
Lowell	4.01	4.90	3.11											4.01
Mayville	2.53	2.52	1.74											2.13
Randolph	3.00	1.09	3.28											2.19
Watertown	3.69	3.40	6.28											4.84
Other	2.12	2.26	6.77											4.52
Avg's	3.05	2.74	3.37											3.05
	-0.31	0.32												0.00

cc: Melanie Macdonald
Stephanie Levenhagen
Shelby Miller

2015 PARTICIPANT AVERAGES

	CONGREGATE PARTICIPANTS												2015 Average	
	Last Yr's Avgs	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		Dec
Bay Shore	21	19	19											19
Beaver Dam Sr Center	13	14	16											15
Fox Lake	4	2	3											3
Horicon	7	4	3											4
Hustisford	5	5	6											6
Juneau	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lomira	3	2	2											2
Lowell	3	3	2											3
Mayville	8	5	4											5
Randolph	9	8	9											9
Watertown	21	31	30											31
	94	93	94	0	0	0	0	0	0	0	0	0	0	97
		-1	0											3

	HOME DELIVERY PARTICIPANTS												2014 Average	
	Last Yr's Avgs	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		Dec
Bay Shore	2	1	1											1
Beaver Dam Sr Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fox Lake	5	6	4											5
Horicon	9	14	11											13
Hustisford	11	14	13											14
Juneau	10	6	6											6
Lomira	9	8	8											8
Lowell	5	4	6											5
Mayville	18	18	20											19
Randolph	4	6	7											7
Watertown	29	25	22											24
Beaver Dam Hospital	1	0	0											0
Other	4	3	3											3
	107	105	101	0	0	0	0	0	0	0	0	0	0	105
		-2	-6											-2

cc: Melanie Macdonald / Stephanie Levenhagen / Shelby Miller

VOLUNTEER DRIVERS 2015

Number of Drivers 11

	TOTAL TRIP MILES	TOTAL HOURS OF SERVICE	CASH DONATIONS RECEIVED
JANUARY	11,112	442	\$ 974.00
FEBRUARY	10,640	437	\$ 1,888.84
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YEAR-TO-DATE	21,752	879	\$ 2,862.84

DRAFT

ADRC GOVERNING BOARD
Tuesday, February 24, 2015

Kathy Dries called the ADRC Governing Board meeting to order at 10:30 a.m.

Roll Call

Judy Braun, Kathy Dries, Jeffry Duchac, Clem Hoelzel, Beth Ingalls-Leisses, and Shirley Kitchen

Also Present

Sheila Drays, Heather Ehrlich, Melanie Macdonald and Nicole Margelofsky

Absent

Judy Patenaude

Action on the Minutes of the December, 2014, meeting

Shirley Kitchen motioned and Jeffry Duchac seconded to approve the minutes from the December, 2014, ADRC Governing Board meeting. The motion carried.

Public Forum

None

ADRC Statistics Report 2014 with 2013 Final, 2015 with 2014

Melanie Macdonald reviewed the *ADRC Call Statistics Report* handouts provided for members of the ADRC Governing Board. Brief discussion followed.

Merging Aging Advisory Committee with ADRC Governing Board Discussion Information Bulletin #16, Membership, Meeting Dates, Bylaws

Melanie reviewed the *ADRC of Wisconsin Information Bulletin #16* handout provided for members of the ADRC Governing Board. Discussion followed regarding the merger of the ADRC Governing Board with the Aging Advisory Committee and the potential impact of the Governor's Budget Proposal on the merger. Melanie polled the members present to assure that any future appointments would be acceptable to them if the two committees merged; members present affirmed their interest. Melanie mentioned that any additional work on this merger project needed to wait until after the budget passes in the legislature.

ADRC/Aging Services Supervisor Report

Melanie reviewed the *ADRC/Aging Services Supervisor's Report* handout provided for members of the ADRC Governing Board. Members discussed the Governor's Budget Proposal and what it could potentially mean for Dodge County residents. Brief discussion followed.

Review of the Dodge County Human Services and Health Department Board minutes December 4 and December 16, 2014

Melanie reviewed the *December 4 and December 16, 2014, Dodge County Human Services & Health Department Board minutes* handouts provided for members of the ADRC Governing Board.

Next Meeting

The next meeting of the ADRC Governing Board will be Tuesday, April 28, 2015, at 10:30 a.m. at 199 County Road DF, Juneau, WI in Room G46.

Adjournment

Clem Hoelzel motioned and Beth Ingalls-Leisses seconded to adjourn this meeting of the ADRC Governing Board at 11:02 a.m. Motion carried.

Respectfully Submitted By: Nicole Margelofsky _____

Judy Braun, Secretary _____

Disclaimer: The above minutes may be approved, amended or corrected at the next ADRC Governing Board Meeting.

DRAFT

AGING ADVISORY COMMITTEE

Wednesday, February 11, 2015

Wayne Schmitz called the Aging Advisory Committee meeting to order at 9:13 a.m.

Roll Call

Jan Duffy, Phillip Gohr, William Hoekstra, MaryAnn Miller, and Wayne Schmitz

Also Present

Sheila Drays, Amanda Higgins, Stephanie Levenhagen, Melanie Macdonald, and Jackie Wendlandt

Absent

Clem Hoelzel

Action on Minutes of the December 10, 2014, meeting

MaryAnn Miller motioned and Phillip Gohr seconded to approve the minutes of the December 10, 2014, Aging Advisory Committee meeting. The motion carried.

Public Forum

None

GWAAR Report, Fraud Alert...Information & Updates on Regional Issues

No GWAAR Report. Melanie Macdonald reviewed *December, 2014 and January, 2015, Fraud Alert* handouts provided for members of the Aging Advisory Committee. Brief discussion followed.

Merging Aging Advisory Committee with ADRC Governing Board Discussion

Melanie reviewed the *Aging and Disability Resource Center Development Information Bulletin #16* handouts provided for members of the Aging Advisory Committee. Discussion followed.

ADRC/Aging Services Supervisor's Report

Melanie reviewed the *ADRC/Aging Services Supervisor's Report* handout provided for members of the Aging Advisory Committee. Melanie said that the next ADRC Newsletter will go out by April 1, 2015. Melanie invited Amanda Higgins to discuss briefly the Governor's Budget as it relates to Senior Care. Discussion followed.

Next Meeting

The next meeting of the Aging Advisory Committee will be held on **Wednesday, April 8, 2015, at 8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building immediately following the Nutrition Program Advisory Council meeting.

Adjournment

Phillip Gohr motioned and MaryAnn Miller seconded to adjourn this meeting of the Aging Advisory Committee at 10:02 a.m. The motion carried.

Respectfully Submitted,

Phillip Gohr, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.

NUTRITION PROGRAM ADVISORY COUNCIL

DRAFT

Wednesday, February 11, 2015

Phillip Gohr called the Nutrition Program Advisory Council meeting to order at 8:31 a.m.

Roll Call

Jan Duffy, Phillip Gohr, William Hoekstra, MaryAnn Miller, Wayne Schmitz

Also Present

Sheila Drays, Amanda Higgins, Stephanie Levenhagen, Melanie Macdonald, Jackie Wendlandt

Absent

Clem Hoelzel

Action on Minutes of the December 10, 2014, meeting

MaryAnn Miller motioned and Wayne Schmitz seconded to approve the minutes of the December 10, 2014, Nutrition Program Advisory Council. The motion carried.

Public Forum

None

Yearly On-site Review of each Dining Center Designation

Stephanie Levenhagen reviewed the *Dining Center Assignments for 2015* handout provided to members of the Nutrition Program Advisory Council. Stephanie said that the on-site reviews need to be completed before the end of December, 2015. Phillip Gohr noted the following location assignments:

- Bay Shore Dining Center – MaryAnn Miller
- Beaver Dam Dining Center – Wayne Schmitz
- Fox Lake Dining Center – William Hoekstra
- Lomira Dining Center – Phillip Gohr
- Mayville Dining Center – Phillip Gohr
- Randolph Dining Center – William Hoekstra
- Watertown Dining Center – Jan Duffy

Assignment of Horicon, Hustisford, and Lowell Dining Centers was tabled until the April meeting.

Senior Farmers' Market Program Distribution

Stephanie reviewed the *Wisconsin Senior Farmers' Market Nutrition Program Issuance and Redemption Report* handout provided to members of the Nutrition Program Advisory Council. Discussion followed.

Action: Review, discuss, and make a recommendation for the 2015 Suggested Donation amount

Stephanie said that currently the suggested donation amount per meal is \$3.70 and that since the cost has increased in 2015, consideration should be given to increase the suggested donation. Based on their recommendations, she will notify participants and dining centers to post a revised notice which includes the full cost of each meal and the suggested donation. MaryAnn Miller motioned and William Hoekstra seconded to make a recommendation for the 2015 suggested donation amount to increase to \$3.99 per meal. The motion carried.

Program Report and Program Statistics

Stephanie reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2014 Donation and Participant Averages* handouts provided for members of the Nutrition Program Advisory

Council. A Dining Center Manager is retiring in April and Stephanie has requested that the two day per week position for Lomira be refilled. Discussion followed.

Dining Center Reports

There were no dining center reports.

Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, April 8, 2015**, at **8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

William Hoekstra motioned and MaryAnn Miller seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:12 a.m. The motion carried.

Respectfully Submitted,

MaryAnn Miller, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.

TRANSPORTATION ADVISORY COMMITTEE

Tuesday, January 27, 2015

Stephanie Levenhagen called the meeting to order at 8:30 a.m.

Members Present

Erin Bussian, Mike Falkinham, Brenda Fletes, Sara Gaska, Lori Lange, Shelby Miller, Ken Wiebelhaus, and Jim Wiersma

Also Present

Bev Behm, Sheila Drays, Pat Jacob, Stephanie Levenhagen, and Melanie Macdonald

Approve the Minutes of the September and November Meetings

Ken Wiebelhaus motioned and Shelby Miller seconded to approve the minutes from the September 23 2014, Transportation Advisory Committee meeting. The motion carried.

Ken Wiebelhaus motioned and Lori Lange seconded to approve the minutes from the November 18 2014, Transportation Advisory Committee meeting. The motion carried.

Public Forum

None

Annual Bylaws

Stephanie Levenhagen did the first reading of the Dodge County Human Services and Health Department Transportation Advisory Committee Bylaws.

Program Updates – Volunteer Driver Update, Van Driver Update, and Van Inventory Report

Stephanie reported on the *Volunteer Driver Update*, *Van Driver Update* and the *Van Inventory Report*.

Action: Review, discuss and recommend members to an additional three (3) year term

Stephanie reviewed the *Transportation Advisory Committee Terms* document. She mentioned that the terms were up for Brenda Fletes, Shelby Miller and Jim Wiersma and they would all like to be renewed for another three year term.

Erin Bussian motioned and Ken Wiebelhaus seconded to approve the renewing term of three years for Brenda Fletes, Shelby Miller and Jim Wiersma to the Transportation Advisory Committee. The motion carried.

Action: Review, discuss and recommend potential new members to a three (3) year term

Stephanie introduced Michael Falkinham, a new van driver for the County, who is interested in becoming a member of the Transportation Advisory Committee.

Erin Bussian motioned and Brenda Fletes seconded to approve Michael Falkinham as a new member to the Transportation Advisory Committee. The motion carried.

Update on the Coordination Transportation Meeting

Stephanie reported on the *Coordination Transportation Meeting* on January 20, 2015. Stephanie handed out the brochure about Transportation Services in Dodge County and mentioned that these should be going to printing soon and then would be distributed around the county. Discussion followed.

Input for Updates to the Dodge County Website

Melanie Macdonald mentioned that she would like our input on the *Dodge County Website*. Discussion followed.

Update on the WAMM/WRAPP April 7-9, 2015 Conference

Stephanie reported on the *WAMM/WRAPP April 7-9, 2015 Conference*.

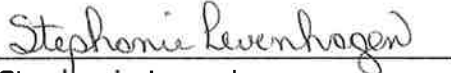
Next Meeting

The next meeting of the Transportation Advisory Committee will be held on Tuesday, March 24, 2015, at 8:30 a.m. in room G46, of 199 County Road DF, Juneau.

Adjournment

Brenda Fletes motioned and Lori Lange seconded to adjourn the Transportation Advisory Committee meeting was adjourned at 9:14 a.m. The motion carried.

Respectfully Submitted:


Stephanie Levenhagen

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Dodge County Economic Support- 2015 CASELOADS (UNDUPLICATED)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
FS TOTAL	3979	3982										
FSET	41	41										
MA TOTAL	2330	2104										
BDGCARE	478	252										
MA RECIPIENT	3168	2583										
FPOS	28	7										
Family Care	500	475										
FFM	2329	2426										
CHILD CARE	245	265										
CC ONLY	16	13										
CHILDREN FIRST	4	5										
CTS	21	22										
NEW APPS	383	276										
NET RECIPIENTS	9,855	9,605										
TOTAL CASES	7336	7619										
CASES TRANSFERRED	1,094	1,214										
GROSS RECIPIENTS	14,117	14,135										

- FS FoodShare Program
- FSET FoodShare Employment & Training
- MA Medicaid Programs
- BDGCARE BadgerCare
- FPOS Family Planning Only Services
- CC Wisconsin Shares Child Care
- New Apps New Applications
- CTS Caretaker Supplement
- FFM Federally Facilitated Marketplace
- NA Not Available at this time
- Net Recipients This is the number of county residents Dodge County staff work with.
- Cases Transferred These is the number of cases that have been transferred to other counties within our consortia for caseload leveling
- Gross Recipients This is the number of county residents receiving assistance which includes those handled by other counties in the consortia



HUMAN SERVICES & HEALTH DEPARTMENT
Juneau, Wisconsin 53039

Janet A. Wimmer, Director

Administration
143 East Center Street
(920) 386-3501

ADRC
Aging & Disability
Resource Center
199 County Road DF
Aging
(920) 386-3580
Nutrition
(920) 386-3580
Transportation
(920) 386-3832
Fax: (920) 386-4015

Adult Protective
Services & Supportive
Home Care
199 County Road DF
(920) 386-3750
Fax: (920) 386-3245

Alcohol and
Drug Abuse
199 County Road DF
(920) 386-4094
Fax: (920) 386-3812

Child Welfare
199 County Road DF
(920) 386-3750
Fax: (920) 386-3533

Community Support
Program and
Comprehensive
Community Services
199 County Road DF
(920) 386-4094
Fax: (920) 386-3812

Economic Support
199 County Road DF
(920) 386-3760
Fax: (920) 386-4012

Mental Health
199 County Road DF
(920) 386-4094
Fax: (920) 386-3812

Public Health
143 East Center Street
(920) 386-3670
Fax: (920) 386-4011

TO: Human Services and Health Board

RE: General Relief Program Report

FOR: February 2015
(Month) (Year)

The General Relief cost this month was \$0

The total cost of the program to-date has been \$0, leaving a balance in the General

Relief budget for this year of \$3,000.00. The payments for the month totaled

\$0 in cash grants and \$0 in medical expenses. The yearly total for

cash grant payments is \$0 and for medical payments is \$0.

If program expenses continue to run at this level for the remainder of the year, the

General Relief budget will show a year-end surplus of \$3,000.00.

Sincerely,

Amy Beranek, Economic Support Supervisor

Amy Beranek 3/16/15
Signed Date

2015 ADULT PROTECTIVE SERVICES LONG TERM SUPPORT REPORT

	2014 avg	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Adult Unit Caseload 2015	264	259	257										
2014 Caseload	273	275	275	277	278	275	278	280	270	274	263	267	258
2013 Caseload		262	257	260	265	262	263	260	257	269	264	275	273
2012 Caseload		252	249	254	253	263	263	262	261	262	259	267	266
Total Protective 2015 Caseload													
Placements by													
Diagnosis:	160	151	147										
Degenerative Brain Disorder		60	61										
Developmental Disability		58	58										
Mental Illness		21	14										
Other Like Incapacities		12	14										
Investigations/Assessment		17	11										
Referrals	27	31	26										
Court Hearings	8	7	5										
Annual Protective Placement Reviews		19	30										
SHC Annual & Semi-Annual Reviews		16	9										
Total Supportive Home													
Care Cases:	113	108	108										
Elderly		56	56										
Physically Disabled		23	23										
Developmentally Dis		25	25										
Other		4	4										
*Supportive Home Care Wait List		0	0										
SSI-E		1	1										
Total Home & Financial													
Manager Cases:	26	20	20										
Child Welfare*		5	7										
Elderly & Physically Disabled **		15	13										
Developmentally Disabled		-	-										
& Mentally Ill ***		-	-										

* Services - Parenting Skills, Budget Counseling, Representative Payee, Housekeeping Skills, & Relocation Assistance. Primary emphasis is on teaching and training so as to keep families together & preventing child abuse.

**Services - Budget Counseling, Bill Paying, Representative Payee/Voluntary Payee, Shopping Assistance, Housing Assistance, & Transportation. Primary emphasis is on preventing institutional care and abuse.

***Services - Budget Counseling, Bill Paying, Representative Payee/Voluntary Payee, Housekeeping Skills Training, and Housing Assistance. Primary emphasis on teaching and maintaining independent community living.

* Please note that the figures in red reflects a greater number than the average for the previous year*

* We received 3 SHC referrals this month. We were able to serve those individuals. We currently have no waiting list.

Scott Walker
Governor

Kitty Rhoades
Secretary



State of Wisconsin

Department of Health Services

DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET
P O BOX 2659
MADISON WI 53701-2659

608-266-1251
FAX: 608-267-2832

dhs.wisconsin.gov

March 4, 2015 (correction March 10, 2015)

Carol Schwab, WIC Director
Dodge County WIC Project, P67

Dear Carol:

Thank you for the time your project spent on the 2015 WIC Management Evaluation which includes the Farmers' Market Nutrition Program and Breastfeeding Peer Counselor Program. Following are the results for your WIC Project. In the report, each evaluation tool with its result is listed separately. You must respond to the corrective actions and the areas of attention cited in the report within 30 days.

Certification Observation: Juneau Site on 2/4/15

Office Visit: 2/9/15

Exit Conference or Call: 2/9/15

Evaluation Tool	Commendations	Areas of Attention	Corrective Actions
Self-Assessment Tool	<p>Outstanding preparation before this management evaluation!</p> <p>Your project makes outstanding efforts to offer all pregnant women breastfeeding education! The success is shown in the great breastfeeding data.</p> <p>It is fantastic that your peer counselor can be introduced to the pregnant women at the first prenatal visit.</p> <p>It is excellent that four MOUs are now finalized and in place at your project.</p>	None	None
Observation Tool	<p>The breastfeeding peer counselor makes contact with WIC mothers who intend to breastfeed <u>and</u> those who are undecided.</p> <p>“Kudos for Carol’s dedication, conscientiousness, compassion, and concern for her WIC participants. I appreciate every one of her phone calls because she pays attention to detail. She has a strong breastfeeding program that shows in her breastfeeding rates.” State WIC Breastfeeding Coordinator</p> <p>Excellent - your project bills MA for Hgb and Lead tests.</p> <p>Excellent – there are toys for children and two play areas to engage them.</p>	Remember to summarize at the end of counseling when it is complex or there are several participants.	Be sure to assess the vitamin D risk of children. This assessment was also noted as missed in the Care Review. Materials will be coming to support this effort. (Policy 3.10)

Evaluation Tool	Commentations	Areas of Attention	Corrective Actions
Observation Tool – FMNP (June - September)	None	None	None
Care Review Tool	Good job with Care Plan entries! Very good written 2014 nutrition care review summary.	Avoid marking mom's risk of 701 as "other" – probe and check for mom's prenatal risks. (Infant Health Tab Q9)	Use only approved abbreviations. Make changes once a new list has come out which will be soon. (WIC Approved Abbreviations)
Document Review Tool	Peer counselor is available: evenings, weekends, for outside clinic visits.	Buy a pressure gauge to test older breast pumps to ensure they function well or need to be obsolete.	None
Fiscal Tool	Good processes are in place. Excellent that you were able to cover intensive breastfeeding services of Breastfeeding Coordinator with WIC funding.	Continue efforts to add extra staffing for one day a week.	None
Nutrition and Management Quality Measures	Good job entering referrals. Data for <i>PP tested 28 to <=90 days</i> is excellent! Above state average <u>and</u> state goal. Data indicates 81% of midcerts were received which is excellent! Well above state average. Excellent outcome for <i>Age off bottle >= 14 mo</i> , which is well below state average.	Consider running referrals past PHNs at meetings or one-on-one to determine if these referrals were met: PHN or PNCC. Remember to remove temporary users from your project ROSIE access. This access should be only on an as needed basis.	None
Excellent that your project rarely issues greater than one can of formula to a breastfeeding infant in the first month.			

Evaluation Tool	Commendations	Areas of Attention	Corrective Actions
Review of Reports (see summary below)	<p>Project outcomes for <i>children with low hgb at a prior visit that improved to standard</i> is great and well above state average!</p> <p>Breastfeeding outcomes are well above state averages! Incidence surpasses the national goal!</p> <p>Percent <i>non-certification nutrition education contacts received</i> are well above the state average and are approaching the goal.</p>	None	None
WIC Customer Satisfaction Survey	<p>Some client quotes show great satisfaction: <i>Really Like</i> – “The ladies are all awesome. They always give good advice.” “I’m seen right away.” “Everybody is very friendly and doesn’t show judgment.” “Toys to keep kids occupied.” “Things I have learned and my 3 year old has a blast.” <i>Additional Comments</i> – “The care and respect is phenomenal!” “Carol is awesome.” <i>Most Helpful Education</i> – “Breastfeeding!” “Better eating habits for my kid and I.” “Breastfeeding education.”</p>	None	None

Review of Reports – Dodge County

Data	P67 2013	P67 2014	State Average	WI WIC Goal	Comments
Nutrition and Health					
Children with low hgb at prior visit, now meets standard	84% **	87% **	72%	>90%	Excellent, as outcomes are above State average!
Introduction to solids at < 4 months	7%	7%	7%	<3%	Good, at State average.
Children all ages (2 - <5 years) at a healthy weight	60%	60%	64%	NA	Good, near State average.
Postpartum women with a healthy weight gain in pregnancy for their BMI	25% **	25% **	28%	NA	Good, near State average.
Rate of high blood leads for all those tested	5% (30 kids)	9% (62 kids)	5% *	0%	---
Breastfeeding					
Breastfeeding incidence of all infants	82%	84%	73%	≥82% *	Excellent, much better than the State average and surpassing the HP2020 goal.
Breastfeeding duration at 6 mos of all infants	40%	44%	31%	≥60% *	Good increase in the rate
Exclusively breastfed at 3 mos of all infants	33%	32%	27%	≥44% *	Good, as is better than the State average
Administration					
Total – Participant receiving at least the recommended number of contacts...	--	74%	54%	>80%	Excellent results as well above the State average. It will be 1 full year of data on Oct 25, 2015
Annual dollars spent at a farmers' market	\$4,904				---
Total number of participants (unduplicated) for 2014	2079				---
Total food dollars redeemed in the last 12 months	\$643,140				---

Run date 1/16/15

Data points are rounded. Data is taken from the following: Improved Hct/Hgb for Children with Low Hct/Hgb at Prior Visit, 2014 Composite Reports, Risk Tally Report, BMI Trend Report, Annual Count of Participation Report, Vendor Redemption Report, and the December 2013 FMNP Issuance and Redemption Report.
 * Healthy People 2020 goals. Others are WI WIC goals or Lead Program goal.
 ** Percentages are calculated from the last 2-4 reports as <50 records were available for analysis.

Thank you for your continued support and service to the Special Supplemental Nutrition Program for Women, Infants, and Children.

Respectfully submitted,

Terrell

Terrell Brock, MPH, RDN, CD
WIC Program Regional Consultant

cc: Central Office files
Jody Langfeldt, Health Officer



WIC Management Evaluation Response
Includes Farmers' Market Nutrition Program and Breastfeeding Peer Counselor Program

Date returned to the WIC Program Regional Consultant: March 24, 2015

Project: Dodge County WIC, P67

WIC Director: Carol Schwab

These are the corrective actions and the areas of attention cited in the WIC Management Evaluation Report. Respond to each finding with a specific date and return as an attachment in an email.

The Regional Consultant will follow-up and evaluate the progress of the plan. Follow-up may be a visit, phone call, or document review. Project will be provided a copy.

Date Response is due: April 1, 2015

WIC Program Regional Consultant: Terrell Brock

Corrective Action	Project Plan for Corrective Action (include Timeline)	Regional Consultant Follow-up Date: xx/xx/xx
Be sure to assess the vitamin D risk of children.	Follow guidance for assessment and counseling as assessment criteria and educational materials are developed and provided by the State WIC program.	
Use only approved abbreviations.	This topic was reviewed at a staff meeting with all CPAs on 3/16/2015. All counseling rooms have a copy of approved abbreviations to use as a reference when charting in ROSLE. The list of approved abbreviations will be updated as the revised list is provided by the State WIC Program.	
Areas Needing Attention	Project Plan for Areas Needing Attention (include Timeline)	Regional Consultant Follow-up Date: xx/xx/xx
Remember to summarize at the end of counseling when it is complex or there are several participants.	At a staff meeting conducted on 3/16/2015 all CPAs were trained on the importance of summarizing at the end of counseling to ensure understanding and to improve compliance.	
Avoid marking mom's risk of 701 as "other" – probe	Only one CPA was doing this. That CPA was	

and check for mom's prenatal risks.	identified and it was discussed individually with her on 3/16/2015. She was trained to probe and check for mom's prenatal risks and to no longer use "other"	
Buy a pressure gauge to test older breast pumps to ensure they function well or need to be obsolete.	Order for vacuum gauge was placed in 3/23/2015. Once the vacuum gauge is received all existing Lactina breast pumps will be checked to ensure proper functioning. Any Lactinas that are not working properly will be obsolete.	
Continue efforts to add extra staffing for one day a week.	2015 Performance goal for Lina Rooney RN WIC CPA was to increase hours in the WIC Program Area.	
Remember to remove temporary users from your project ROSIE access.	I will remove all temporary users from ROSIE access in a timely manner.	
Consider running referrals past PHNs at meetings or one-on-one to determine if these referrals were met: PHN or PNCC.	The ROSIE referral report is now being run on a monthly basis and reviewed individually with Public Health Nurses to determine if the referral was met and then marked accordingly in ROSIE.	

TO: Ken Kamps, Alyssa Schultz , Shelby Miller & Amy Booher
RE: Monthly Kinship Care Expenditure Report (CARS Profile 377)
FROM: Dodge County Human Services and Health Department
Jackie Oestreich

The reporting month is: FEBRUARY 2015

The 2015 Kinship Care Allocation is: \$127,939.00.
(allowing for an average monthly expenditure of \$10,661.58)

The Kinship Care expenses for this month are: \$10,605.73

The year to date Kinship Care expenditures is: \$20,873.60
(the year to date average monthly expenditure is \$10,436.80)

The remaining Kinship Care allocation for this year is: \$ 107,065.40
(should monthly expenditures remain at current level we will
end the year with a balance of \$2,697.40)

The current number of children in the program is: 50

The current number of children on the waiting list is: 0

Child and Adolescent Services Statistics 2015

Programs	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total 2014
Child Protective Services – Access and Intake Unit													
Screened in CPS reports	25	22											
Screened out CPS reports	31	42											
Screened in Services reports	13	18											
Screened out Services reports	1	1											
Total Reports	70	83											
Child Protective Services – Ongoing Services Unit													
# of families served	95	93											
# of children in OHC	64	61											
Referrals	3	10											
Termination of Parental Rights	5	5											
Subsidized Guardianship	3	3											
Independent Living Skills and Restitution Programs	25	21											
Juvenile Justice Unit													
JJ Cases	211	212											
Kinship Care Cases	45	50											
Total Cases	256	262											
Birth to Three Program													
Referrals	37	35											
Admissions	22	8											
Discharges	14	20											
End of month census	132	129											
Children’s Long Term Support Waiver Program (CLTS) and Family Support Program (FSP)													
CLTS Only	86	86											
FSP Only	12	12											
Both CLTS and FSP	6	6											
Total Served	104	104											
Referrals	5	5											
Wait list	43	43											

Please note: Duplicated counts are shaded by section

2015 Children's Monthly Out-of-Home Placement Costs (# of children / \$\$\$)

	Group Homes	Institutions	Foster Care	FH Respite	Kinship Care	Monthly Total
January	4	5	35	2	45	91
	12,594.69	50,953.46	37,015.12	482.00	10,267.87	111,303.14
February	5	6	32	2	50	95
	14,861.16	53,213.54	35,181.16	854.00	10,605.73	114,715.59
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total 2015	9	11	67	4	95	186
	27,455.85	104,167.00	72,196.28	1,336.00	20,873.60	226,018.73
Total '14	59	89	387	37	558	1130
	233,797.48	810,877.92	506,017.21	13,194.00	127,353.87	1,682,851.48
Avg. '14	4.9	7.4	32.2	3.1	46.5	94.2
	19,483.12	67,573.16	42,168.10	1,099.50	10,612.82	140,237.62

* Number of placements are duplicated month-to-month.

